

IRS Tax Return Transcript Request Options

1. Visit the [IRS website](#) to request the Tax Return Transcript online.
 - a) From the main page on the IRS website, click the option titled "Get Your Tax Record."and request the transcript.
If you select the "Get Transcript by Mail," the name of the person to whom the transcript should be sent, enter, your social security number, your date of birth, the year of your most recent return, and your zip code.
 - c) Once you are given the opportunity to select the type of transcript, use the drop down boxes provided and select "Return Transcript."
*Please double check your student verification account information.